

MEMORANDUM FOR POTENTIAL PRIVATIZED HOUSING RESIDENT

FROM: 75 CEG/CEAH

SUBJECT: Privacy Act release

The DD Form 1746, Application for Assignment to Housing, contains privacy act information the Hill AFB Housing Management Office (HMO) uses to determine your eligibility for privatized housing. In order to complete the privatized housing process and establish you on the waiting list we need to share your information with Boyer Hill Military Housing (BHMH) at Hill AFB. Your housing application will be scanned and a copy provided to BHMH. If you should decide to lease with BHMH on Hill AFB both offices (BHMH, HMO) has the same responsibility to safeguard your privacy act information.

Please check the appropriate box below:

Yes, I want to be placed on the privatized housing wait list. I authorize the release of information I provided on the DD Form 1746 to BHMH office on Hill AFB.

No, I do not authorize the release of my information I provided on the DD Form 1746 to BHMH on Hill AFB.

Failure to sign this letter authorizing the transfer of your privacy act information may result in you having to provide similar or duplicate information to BHMH on Hill AFB.

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Print Name

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Signature and Date

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Signature of Government Housing Office