



DEPARTMENT OF THE AIR FORCE
PACIFIC AIR FORCES

27 AUG 2009

MEMORANDUM FOR NEWLY ARRIVED PERSONNEL AT MISAWA AB

FROM: 35 FW/CC

SUBJECT: On-Base First Family Housing Policy

1. Congratulations on your assignment to Misawa AB. Effective 1 Sep 2009, an On-Base First Family Housing policy is approved and established for active duty accompanied members. The Family Housing Office will determine if on-base family housing (FH) is available within 30 days of your arrival. Based on residence availability, members must accept an on-base FH unit that meets your grade and family size IAW AFI 32-6001, *Family Housing Management*.
2. If on-base FH will not be available within 30 days of arrival, you will be permitted to secure housing in the local community. You will have up to 30 days of Temporary Lodging Allowance (TLA) to secure acceptable community housing, except as otherwise permitted in the attached Operating Instruction
3. Exceptions to the On-Base First Housing policy are required in writing and will be submitted through the Family Housing Office in accordance with the attached Family Housing Office Operating Instruction. The Family Housing Office will submit your request to the appropriate level of authority, which may include the Vice Wing Commander, for consideration.
4. If you have any questions please call Family Housing Customer Service at 226-3200. We look forward to serving you and we hope you have a pleasant tour while serving here at Misawa Air Base.

A handwritten signature in black ink, appearing to read "D. R. Stilwell".

DAVID R. STILWELL, Colonel, USAF
Commander,
Misawa Air Base Installation and 35th Fighter Wing

Attachment:
Misawa On-Base First Family Housing Operating Instructions