

HOUSING CONDITION CHECKLIST

This checklist is for the protection of both you and your landlord. You and your landlord should complete this checklist preferably within 3 days of your moving-in. Both you and your landlord should:

- (1) Agree as to the condition of the unit and equipment.
- (2) Sign and receive a copy of the checklist.

Before moving out, you should arrange a time to make a final termination inspection. In completing the checklist, be specific and check each item carefully. Among the things you should look for are stains, burns, damages, and wear; and proper operation of plumbing, appliances, heating and air conditioning.

AS A RESIDENT YOU ARE RESPONSIBLE FOR EXERCISING PROPER CARE OF THE PREMISES YOU RENT

Name(s) of Residents	Address
----------------------	---------

	ITEM	OK	CONDITION	
			MOVE-IN	MOVE-OUT
KITCHEN	Stove, Oven, Hood, Broiler Pan, Grills, Knobs			
	Refrigerator (ice trays, butter dish, shelves)			
	Sink, Disposal, Plumbing			
	Dishwasher, Racks, Basket, Soap Dispenser			
	Cabinets, Drawers, Hardware / Handles			
	Ceiling, Paint, Light Fixtures (bulbs)			
	Walls, Woodwork, Paint / Covering, Electrical			
	Counter Surfaces			
	Floor Covering			
	Windows (glass, draperies, screens, latches)			
	Doors (locks, knobs, stop, paint)			
	Pantry			
Other				
LIVING RM	Ceiling, Paint, Light Fixtures (bulbs)			
	Walls, Woodwork, Paint / Covering, Electrical			
	Floor Covering			
	Windows (glass, draperies, screens, latches)			
	Doors (locks, knobs, stop, paint)			
Other				
DINING RM	Ceiling, Paint, Light Fixtures (bulbs)			
	Walls, Woodwork, Paint / Covering, Electrical			
	Floor Covering			
	Windows (glass, draperies, screens, latches)			
	Doors (locks, knobs, stop, paint)			
Other				
HALL(S)	Ceiling, Paint, Light Fixtures (bulbs)			
	Walls, Woodwork, Paint / Covering, Electrical			
	Floor Covering			
	Closet (rod, shelf), Light Fixtures (bulbs)			
	Doors (locks, knobs, stop, paint)			
Other				
BEDROOM 1	Ceiling, Paint, Light Fixtures (bulbs)			
	Walls, Woodwork, Paint / Covering, Electrical			
	Floor Covering			
	Closet (rod, shelf), Light Fixtures (bulbs)			
	Doors (locks, knobs, stop, paint)			
Other				
BEDROOM 2	Ceiling, Paint, Light Fixtures (bulbs)			
	Walls, Woodwork, Paint / Covering, Electrical			
	Floor Covering			
	Closet (rod, shelf), Light Fixtures (bulbs)			
	Doors (locks, knobs, stop, paint)			
Other				
	Windows (glass, draperies, screens, latches)			
	Other			

	ITEM	OK	CONDITION	
			MOVE-IN	MOVE-OUT
BEDROOM 3	Ceiling, Paint, Light Fixtures (bulbs)			
	Walls, Woodwork, Paint / covering, Electrical			
	Closet (rod, shelf), Light Fixtures (bulbs)			
	Doors (locks, knobs, stop, paint)			
	Windows (glass, draperies, screens, latches)			
	Other			
BATHROOM 1	Lavatory, Fixtures, Stopper, Plumbing			
	Bathtub, Shower Doors, Rod, Head, Stopper			
	Commode, Paper Holder, Towel Bars			
	Medicine Cabinet, Hardware / Handles			
	Other Cabinets, Hardware / Handles			
	Counter top, Mirror, Soap Holders			
	Ceiling, Paint, Light Fixtures (bulbs)			
	Walls, Woodwork, Paint / Covering, Electrical			
	Floor Covering			
	Closet (rod, shelf), Light Fixtures (bulbs)			
	Doors (locks, knobs, stop, paint)			
	Windows (glass, draperies, screens, latches)			
Other				
BATHROOM 2	Lavatory, Fixtures, Stopper, Plumbing			
	Bathtub, Shower Doors, Rod, Head, Stopper			
	Commode, Paper Holder, Towel Bars			
	Medicine Cabinet, Hardware / Handles			
	Other Cabinets, Hardware / Handles			
	Counter top, Mirror, Soap Holders			
	Ceiling, Paint, Light Fixtures (bulbs)			
	Walls, Woodwork, Paint / Covering, Electrical			
	Floor Covering			
	Closet (rod, shelf), Light Fixtures (bulbs)			
	Doors (locks, knobs, stop, paint)			
	Windows (glass, draperies, screens, latches)			
Other				
MISCELLANEOUS	Air Conditioning / Heat (filters)(thermostat)			
	Cable TV or Antenna Connection			
	Washer / Dryer Connections			
	Smoke Detectors (electrical / battery)			
	Front Door (knob, lock, weather stripping)			
	Back Door (knob, lock, weather stripping)			
	Patio Door (knob, lock, weather stripping)			
	Porch Lights (bulbs)			
	Keys, Front Door ()			
	Keys, Back Door ()			
	Keys, Patio Door ()			
	Keys, Mail Box ()			
Other				

DEPOSIT \$ _____	DEPOSIT REFUNDED \$ _____
MOVE-IN INSPECTION	MOVE-OUT INSPECTION
Signature of Resident & Date	Signature of Resident & Date
Signature of Landlord (Agent / Manager) & Date	Signature of Landlord (Agent / Manager) & Date