

MILITARY APPLICATION

APPLICANT (INCLUDE JR. OR SR., IF APPLICABLE)

Resident #1 Last Name * First Name * Single
 Married

Date Housing Needed * Current Street Address *

City * State * Zip *

How did you hear about us?

S.S.N. *

D.O.B. *

D.O.D. ID *

Branch *

Duty Station *

Projected Report Date *

Eligibility Date

Pay Grade *

Monthly Gross Salary

Driver's License #

Rank *

Unit / Org / Squad *

Date of Rank *

Email *

Duty Phone *

Cell Phone

Other Phone

Vehicle: Make

Model

Year

Plate

DUAL MILITARY APPLICANT (INCLUDE JR. OR SR., IF APPLICABLE)

Resident #2 Last Name

First Name

Single

Married

Current Street Address

City

State

Zip

S.S.N.

D.O.B.

D.O.D. ID

Branch

Duty Station

Projected Report Date

Eligibility Date

Pay Grade

Monthly Gross Salary

Driver's License #

Rank

Unit / Org / Squad

Date of Rank

Email

Duty Phone

Cell Phone

Other Phone

Vehicle: Make

Model

Year

Plate

DEPENDENT(S) OCCUPYING THE UNIT IN ADDITION TO THE APPLICANT

Name

Relationship

Gender

SSN (age 18)

Date of Birth

Vehicle Make / Model / Year & Plate #

DEPENDENT(S) OCCUPYING THE UNIT IN ADDITION TO THE APPLICANT

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DEPENDENT(S) OCCUPYING THE UNIT IN ADDITION TO THE APPLICANT

Name Relationship Gender

SSN (age 18) Date of Birth Vehicle Make / Model / Year & Plate #

DEPENDENT(S) OCCUPYING THE UNIT IN ADDITION TO THE APPLICANT

Name Relationship Gender

SSN (age 18) Date of Birth Vehicle Make / Model / Year & Plate #

DEPENDENT(S) OCCUPYING THE UNIT IN ADDITION TO THE APPLICANT

Name Relationship Gender

SSN (age 18) Date of Birth Vehicle Make / Model / Year & Plate #

PET 1

Type Breed Weight (lbs)

Color Name

PET 2

Type Breed Weight (lbs)

Color Name

Is any person above a registered sex offender or subject to a requirement to register as a sex offender under the laws of any state? *

Yes

No

IN CASE OF EMERGENCY: I HEREBY GIVE CONSENT TO CONTACT THE INDIVIDUAL(S) BELOW:

Local Contact Name (Other than Household Member): *

Relationship * Phone Number *

Address *

RANDOLPH HOUSING MANAGEMENT REFERRAL CHECKLIST

Last Name _____ First Name _____ Rank _____ DoR _____

CONSENT TO RELEASE PRIVACY ACT INFORMATION

I consent to the release of my personal data maintained in my housing application file to Hunt Military Communities.

I understand applying for housing does not obligate me to accept housing nor does it guarantee housing availability. I understand military members have freedom of choice in selecting where they want to live; however, there are persons who must reside on base: Key or Mission Essential as identified by 502 ABW/CC.

(Signature)

(Date)

PLEASE INITIAL

Key and Essential – **FOR HOUSING PURPOSES** I have verified with my **inbound duty section** that **my position is K/E and I must live on base.**

Remote Returnees - Please attach a copy of your **unaccompanied remote orders** (involuntary 365) to your application for waitlist credit consideration.

_____**Lease** - Occupant must sign a **one-year** lease (w/Military Clause) and agree to give a 30 day's written notification of termination. Please review the lease and addendums prior to signing. If your orders are for less than a year you must get **PRIOR** approval from Hunt and HMO to sign a shorter lease.

_____**Rental Rate/Payment** - (ACTIVE DUTY MEMBERS) Rental rate is the amount of BAH at the "with dependent" rate **for accompanied and unaccompanied** military members. For mil-to-mil families, BAH is at the senior member's BAH rate. Rent is paid by allotment and will automatically change when BAH rates increase and as promotion occurs. Talk with Hunt regarding Utility Billing and Renters Insurance. (**Civilians contact Hunt for rates**)

_____**Pets** – Pets, limited to **2** per household, are subject to breed and size restrictions. Pets must be **chipped and registered at the base vet clinic.** Proof must be submitted to Hunt within **30** days. Applicant has been briefed and received the JBSA Pet Policy and AFI 32-6001 Excerpt 2.31 on pet ownership.

_____**Gov-Paid Local Move** - Active duty Military currently residing off-base, are authorized a one-time Government-paid move into privatized housing. Immediately upon acceptance of housing, visit the Asset Management Office B144 for TMO move orders. Moves off-base are at the member's expense.

_____**Storage Orders** - Active Duty Military are authorized **Government-paid storage of furniture items only** if reported to the Asset Management Office B144 within **30** days of moving into privatized housing. A complete list and approximate weight of furniture items is required to process 150 paperwork.

_____**Oversight** - The HMO provides oversight for Hunt and assists residents with dispute resolution when requested.

_____**Weapons** - Weapons **must be registered** with 902 SFS and comply with local installation regulations, failure to comply will result in eviction.

Special Considerations:

FOR ASSET MANAGEMENT USE ONLY

Orders Assignment Dependents DD 1746 AF 4422 Briefing Initialed Hunt Application STUDENT

Verified K&E: Yes Retiree DD214/DoD Civilian Orders Priority: 1 2 3 4

Eligibility Date: _____ RNLTD: _____ Completed by: _____ Verified by: _____

Rank Category: JNCO SNCO CHIEF CGO FGO SOQ GOQ Date to Hunt: _____

Special Instructions: _____
