

Military and Family Support Center Joint Base Pearl Harbor-Hickam Relocation Assistance Program



Aloha! Congratulations on your assignment to Joint Base Pearl Harbor-Hickam, Hawaii!

Planning Your Move

For the latest and most up-to-date relocation information, be sure to visit

Military Homefront

http://www.militaryhomefront.dod.mil

Sponsorship

All newcomers should be assigned a sponsor from their unit/ directorate. If you have not been contacted by a sponsor, call your gaining CSS or MPS at **DSN 315-449-8624** and request a sponsor.

In-Processing

You must in-process through the Hickam Military Personnel Section (MPS) if you are being assigned to any of the following units:

15 Wing	647 LRS	15 OSS	
15 AMXS	15 MOS	647 SFS	
647 CES	647 FSS	65 AS	
647 CONS	15 MXG	535 AS	
15 CPTS	747 CS	15 OG	
561 NOS Det 1			
Geographically Separated Units			

Contact MPS at **DSN 315-449-**8624 or e-mail

I 5mss.dpmps@hickam.af.mil for an appointment. All others will in-

process through your gaining CSS. Your sponsor should meet you at the airport. If not, you can rent a car (Note: In Hawaii, you must be at least 21 to rent a car at Dollar, Thrifty, Alamo, Enterprise, and National) or taxis are available to take you to the base. Ensure the taxi driver has a pass to enter the base. If he/she does not have a pass, you will be dropped off at the Hickam main gate. The only commercial company servicing JBPHH is "The Cab" (1-800-422-2222). Shuttle services are not available. You can also take The Bus (public bus) from the airport to the base, call 808-848-4500 or visit http://www.thebus.org for more information.

Report to your unit CSS (or MPS if your unit does not have a CSS) upon arrival or on the next duty day. Your CSS or MPS will schedule you for the Ohana Aloha Newcomers' Orientation that provides information on Hickam's mission and available services. At the orientation, you will have the opportunity to sign yourself and your family up for the free and optional Island Bus Tour, sponsored by Friends of Hickam. It is a three-hour tour offered on selected days of each month.

Newcomers can also enjoy free lunch provided by MWR once a month. To sign up for this, visit www.greatlifehawaii.com.

Housing / TLA

All base housing on Hickam is privatized and managed by Hickam Communities, LLC. Once you receive orders to JBPHH, it is recommended that you go to the Hickam Communities, LLC website http://www.hickamcommunities.com and complete a housing application. Submit the application, along with a copy of your Permanent Change of Station (PCS) orders via the internet, fax (808-423-2301), or mail it to, Hickam Communities, 211 Mercury Street, Honolulu, HI 96818

Please note that there is a 2 pet limit in base housing.

Upon arrival (within 72 hours), ALL active duty (except dorm residents) must schedule an appointment with a Housing counselor (DSN 448-6888) to initiate your TLA. For a list of TLA approved hotels visit http://www.cnic.navy.mil/navycni/ groups/public/@hawaii/documents/ document/cnicp_a199128.pdf **IMPORTANT:** Unaccompanied and those whose families haven't arrived yet receive 65% of the maximum lodging rate. Go to the DOD Per Diem website: http:// defensetravel.dod.mil/ to determine your entitlements.

Temporary Housing (Billeting): Call the Royal Alakai DSN 315-448-5400) to make a reservation.

If on-base billeting is unavailable, secure a non-availability letter and know your TLA entitlements prior

to making a hotel reservation. **The Hale Koa**: **I-800-367-6027** (CONUS), **DSN 315-438-6739** (OCONUS) is available for military families and is located in beautiful Waikiki.

Single Airmen (E-I to E-4 Under 3 years of service): Call your gaining CSS to obtain dormitory info. If you are unable to contact your CSS, contact the Unaccompanied Dorm Manager at DSN 315-448-2007 or 448-6815.

Off-Base Housing: Finding offbase rental homes/ apartments can be challenging. Visit the Housing Services Office website at http:// www.ahrn.com or call 808-438-6198.

Furnishing Management Office

While awaiting the arrival of your household goods and unaccompanied baggage, temporary loaner furniture is available.

If you live in privatized housing, all appliances will be provided for you. However, if you live off base, Tunista Furniture Management Office loaner furniture can only be loaned for 90 days (inbound) and 60 days for outbound personnel. If you decide to rent off base, choose a rental that provides all the appliances. Otherwise, ship your appliances. While awaiting the arrival of your household goods, "aloha" furniture is available from Furniture Management Office **(808-448-0300).**

Household Goods, Unaccompanied Baggage, Non-Temporary Storage

The Joint Personal Property Shipping Office-Hawaii (JPPSO-HI), Pearl Harbor is responsible for all inbound shipments to Hawaii. Members are required to go online at www.move.mil and update their address/delivery information as soon as they arrive on base. Use move.mil to obtain status of your property and to schedule your inbound shipment for delivery. For information on settling Personally Procured Moves (PPM) contact Navy/AF Personal Property Division: 808-473-7782.



Post Office

Upon receipt of orders, you can obtain a general delivery address. Fax your orders, with a written request to DSN 315-448-0348. To confirm receipt of documents, call DSN 315-448-9914. Do not send boxes more than 30 days prior to your RNLTD, unless coming from overseas base. If coming from an overseas base with more than 30 days until your RNLTD, call 808-449 -9480. Failure to call could result in packages being returned. Per USPS regulations, accountable packages (i.e. INSURED) will only be held for 15 calendar days. Accountable packages will arrive at the main post office located next to the Commissary.

Must Know Info

- Cell phone use, including hands-free devices are not authorized while operating a motor vehicle on JBPHH. Effective I Jul 09, Texting and the use of Handheld cell phone is illegal in Hawaii while driving.
- For all 2nd Lieutenants at their first duty station, report to the Force Development Flight within 45 days of your arrival to complete your DD Form 2366 (Montgomery GI Bill). Bring your commissioning letter and orders. For further info, call DSN 315-449-6363 ext 224.



Military & Family Support Center

Before leaving your base, stop by your Military and Family Support Center for information, referral and support. Our nine core ser-Air Force Aid Society, Employment and Transition Assistance, Family Life Education, Family Readiness, Information & Referral, Personal Financial Management, Relocation Assistance, and Volun-

teer Resources. Services include:



Family Services Loan

Closet ~ provides household items and a variety of small kitchen appliances for you to borrow while your items are in transit. All you need is a copy of your orders! Hours: Mon-Fri, 0800-1600. (DSN 315-449-0319). During high PCS times, the loan closet experiences shortages. Please plan accordingly.

Childcare for PCS ~ this Air Force Aid Society sponsored program offers parents 20 hours of free childcare during a PCS move. Bring a copy of your orders to Military and Family Support Center to receive a voucher for childcare. Childcare is good for 60 days from the day you arrive on island and is provided by the installation Family Childcare providers.

One-on-one counseling with our Military & Family Life **Consultants** ~ For short-term counseling services, contact our Military Family Life Consultants at 808-221-1341 or 808-221-0238.

MFSC-Hickam 655 Vickers Ave, Bldg 1105 Phone: (808) 449-0300

MFSC-Pearl Harbor 4827 Bougainville Dr. Phone: (808) 474-1999

Hours for both locations: M-Th, 0700-1645, Fri, 0700-1600

www.greatlifehawaii.com

Privately Owned Vehicles

Once on the island, call the Vehicle Processing Center (VPC) to find out if your vehicle is available for pick up (1-800-896-7745 or 808-848-8383). Members will be seen on a walk-in basis.

Directions to VPC from Hickam AFB: Take H-I east. Exit

Nimitz/HI-92 east. Upon exiting, get into the right lane and take a right onto Sand Island Access Road. After 1.5 miles, Sand Island Access Road turn into Sand Island Parkway. The VPC is located on the left.

Documents needed to pick-up POV: Current registration, copy of DD-788 (private vehicle shipping document), and a valid driver's li-

cense

You need to know: Newcomers must register their vehicle with the Hawaii DMV within 30 days of arrival. Documents needed are as follows:

- CS-L (MVR) I Form
- CS-L (MVR) 50 Form
- Current Hawaii Vehicle Safety Inspection Certificate
- Current Out-of-State Registration
- Shipping Documents (Bill of Lading)
- Out-of-State Title (if available)
- Proof of Hawaii Insurance
- Military ID Card
- All vehicles entering the base will require a base decal.

Department of Motor Vehicles: The closest (and most convenient) DMV satellite to Hickam is located at the Pearlridge Mall on 98-1005 Moanalua Rd, 244B; Aiea, Hawaii. For general information, call 808-527-6695.

Pass and registration: You will need the following documentation to obtain a car decal: Proof of Hawaii insurance, current driver's license, vehicle safety inspection certificate, registration, and military ID. Pass and ID is located in building 1113 next to the Fitness Center. (808-449-9394)

For further questions, contact the Motor Vehicles, Licensing and Permits Division at 808-532-4324/5.

Local Employment

Hirenet Hawaii is the State of Hawaii Department of Labor and Industrial Relations on-line employment website for individuals seeking employment in Hawaii. Visit their website at http:// www.hirenethawaii.com

Child Care

Upon receipt of orders to JBPHH, call the KIDSLINE. Resource & Referral at 808-471-5437 or 808-471-8444, or visit 530 Peltier Ave, Bldg 1925 for availability and cost. Services include waiting lists for Child Development Centers, Child Development Homes, and School-Age Care programs, special needs, and subsidy & financial information. Several centers are available on [BPHH and in the military housing communities.

Schools

Hawaii's unitary statewide school system is unique, in which, the State of Hawaii Department of Education formulates policy for the public schools.

There are five main feeder schools servicing our Hickam community Housing.

For further information on Hawaii's public schools, log on to http://doe.kl2.hi.us/ or contact the Hickam School Liaison Officer at DSN 315-449-1577.

For private school information.

check out the Hawaii Association of Independent Schools website at http://www.hais.org.

Spouse Tuition Assistance

The Air Force Aid Society provides partial tuition assistance for spouses of active duty, who accompany members to overseas locations. This program provides tuition assistance at a rate of 50% of unmet tuition charge per course, with a maximum of \$1,500 per academic year. If your spouse is interested in this program, contact the Force Development Flight at DSN 315-449-6363.

** For GSUs **

We are asking for your support to encourage all sponsors with school age dependents and assigned to GSUs to enroll in NDSP — Non-DOD Schools Program. Specifically, we are asking for the following message to be distributed as widely as possible: "If you have school-aged dependents and are currently assigned or being assigned to a foreign country where DoDEA does not operate a school, please check for information on enrolling in the non-DOD Schools Program at: http://www.dodea.edu/ parents/dodea.cfm?cId=nondod.

Pet Quarantine

All pets entering Hawaii may be eligible for a 30-day, 5-day, or direct release from the airport if specific pre-arrival requirements are met. If pre-arrival requirements are not met, your pet will have to undergo a 120-day quarantine. For specific information, contact the

Animal Ouarantine Branch: **Department of Agriculture** Animal Quarantine Branch 99-951 Halawa Valley Street Aiea, HI 96701-5602 (808) 483-7151

Website: http://hawaii.gov/hdoa/ai/ ags.info

E-Mail: rabiesfree@hawaii.gov

Pet Boarding

There is an Army MWR Boarding Kennel available with limited spaces. Call 808-368-3456 for further information.

Additional Useful Phone Numbers

Civilian Personnel	808-449-0121
Clinic/Appointment Line	808-448-6000
Finance	808-449-0330
Joint Personal Property Shipping	808-473-7760
Legal Office	808-449-1737
Pass & ID	808-449-9394

Additional Helpful Websites

- Air Force Community ~ http://www.afcommunity.af.mil
- Chamber of Commerce of Hawaii ~ http://www.cochawaii.com
- Department of Defense: http://www.defense.gov
- Hawaii Visitors and Convention Bureau ~ <u>http://www.gohawaii.com</u>
 - Hawaii Military Guide ~ http://yourmilitaryinhawaii.com
- Housing ~ http://www.hicentral.com
 - ~ <u>http://www.rentalillustrated.com</u>
 - ~ <u>http://www.craigslist.org</u>
 - ~ <u>http://www.staradvertiser.com</u>
 - It's Your Move: http://www.move.mil
- Military One Source ~ <u>http://www.militaryonesource.com</u>
- PCS America ~ http://www.pcsamerica.net

