



Military and Family Support Relocation Assistance Program

**Aloha! Congratulations on your assignment to Bellows Air Force
Station, Hawaii!**

Planning Your Move

Joint Base Pearl Harbor-Hickam (JBPHH) provides many Family Support and Relocation Assistance programs for military personnel assigned to Bellows AFS. Bellows AFS is located approximately 22 miles from JBPHH. For the latest and most up-to-date relocation information, be sure to visit Military Homefront at: <http://www.militaryhomefront.dod.mil>

Sponsorship

All newcomers should be assigned a sponsor from their unit/directorate. If you have not been contacted by a sponsor, call the Bellows AFS's CSS at (808) 259-4211 or DSN 315-448-4924 to request a sponsor.

In-Processing

You must first in-process through the Bellows CSS. Report to the Bellows unit CSS upon arrival or on the next duty day. The Bellows CSS will assist with the initial in-processing and schedule you for follow-on appointments at Joint Base Pearl Harbor Hickam.

Your sponsor should meet you at the airport. If not, you can rent a car (Note: In Hawaii, you must be at least 21 to rent a car at Dollar, Thrifty, Alamo, Enterprise, and National) or taxis are available to take you to Bellows AFS. Ensure the taxi driver has a pass to enter the base. If he/she does not have a pass, you will be dropped off at the main gate.

Temporary Housing (Billeting): Call the Royal Alakai DSN 315-448-5400) to make a reservation. If on-base billeting is unavailable, secure a non-availability letter and know your TLA entitlements prior to making a hotel reservation.

The Hale Koa: 1-800-367-6027 (CONUS), DSN 315-438-6739 (OCONUS) is available for military families and is located in beautiful Waikiki.

Single Airmen (E-1 to E-4 Under 3 years of service): Call your gaining CSS to obtain dormitory info. If you are unable to contact your CSS, contact the Unaccompanied Dorm Manager at DSN 315-448-2007 or 448-6815.

Bellows AFS: Depending on availability, Bellows AFS can provide temporary billeting for incoming personnel assigned to Bellows AFS. Contact our reservation desk at (808) 259-8080 or check-out our website at www.bellowsafs.com.

Off-Base Housing: Finding off-base rental homes/ apartments can be challenging. Visit the Housing Services Office website at <http://www.ahrn.com> or call 808-438-6198.

Housing / TLA

All base housing on Bellows AFS and JBPHH is privatized and managed by Hickam Communities, LLC. There are only limited housing units on Bellows AFS. Military personnel assigned to Bellows AFS are authorized to staying in housing at JBPHH. Once you receive orders to Bellows AFS, it is recommended that you go to the Hickam Communities, LLC website <http://www.hickamcommunities.com> and complete a housing application. Submit the application, along with a copy of your Permanent Change of Station (PCS) orders via the internet, fax (808-423-2301), or mail it to, Hickam Communities, 211 Mercury Street, Honolulu, HI 96818. **Please note that there is a 2 pet limit in base housing.** Upon arrival (within 72 hours), ALL active duty (except dorm residents) must schedule an appointment with a Housing counselor (DSN 448-6888) to initiate your TLA. For a list of TLA approved hotels visit http://www.cnmc.navy.mil/navycni/groups/public/@hawaii/documents/document/cnmc_a199128.pdf.

IMPORTANT: Unaccompanied and those whose families haven't arrived yet receive 65% of the maximum lodging rate. Go to the DOD Per Diem website: <http://defensetravel.dod.mil/> to determine your entitlements.

Must Know Info

Cell phone use, including hands-free devices are not authorized while operating a motor vehicle on JBPHH and Bellows AFS. Effective 1 Jul 09, Texting and the use of hand-held cell phone is illegal in Hawaii while driving. For all 2nd Lieutenants at their first duty station, report to the Force Development Flight within 45 days of your arrival to complete your DD Form 2366

(Montgomery GI Bill). Bring your commissioning letter and orders. For further info, call DSN 315-449-6363 ext 224.

Furnishing Management Office

While awaiting the arrival of your household goods and unaccompanied baggage, temporary loaner furniture is available. If you live in privatized housing, all appliances will be provided for you. However, if you live off base, Tunista Furniture Management Office loaner furniture can only be loaned for 90 days (inbound) and 60 days for out-bound personnel. If you decide to rent off base, choose a rental that provides all the appliances. Other-wise, ship your appliances. While awaiting the arrival of your house-hold goods, “aloha” furniture is available from Furniture Management Office (808-448-0300).

Household Goods, Unaccompanied Baggage, Non-Temporary Storage

The Joint Personal Property Shipping Office-Hawaii (JPPSO-HI), Pearl Harbor is responsible for all inbound shipments to Hawaii. Members are required to go online at www.move.mil and update their address/delivery information as soon as they arrive on base. Use move.mil to obtain status of your property and to schedule your in-bound shipment for delivery. For information on settling Personally Procured Moves (PPM) contact Navy/AF Personal Property Division: 808-473-7782.

Military & Family Support Center

Before leaving your base, stop by your Military and Family Support Center for information, referral and support. Our nine core services consist of the following — Air Force Aid Society, Employment and Transition Assistance, Family Life Education, Family Readiness, Information & Referral, Personal Financial Management, Relocation Assistance, and Volunteer Resources.

Services include:

Family Services Loan Closet ~ provides household items and a variety of small kitchen appliances for you to borrow while your items are in tran-sit. All you need is a copy of your orders! Hours: Mon-Fri, 0800- 1600. (DSN 315-449-0319). During high PCS times, the loan closet experiences shortages. Please plan accordingly.

Childcare for PCS ~ this Air Force Aid Society sponsored program offers parents 20 hours of free childcare during a PCS move. Bring a copy of your orders to Military and Family Support Center to receive a voucher for childcare. Childcare is good for 60 days from the day you arrive on island and is provided by the installation Family Childcare providers.

One-on-one counseling with our Military & Family Life Consultants ~ For short-term counseling services, contact our Military Family Life Consultants at 808-221-1341 or 808-221-0238.

Privately Owned Vehicles

Once on the island, call the Vehicle Processing Center (VPC) to find out if your vehicle is available for pick up (**1-800-896-7745 or 808-848- 8383**). Members will be seen on a walk-in basis.

Directions to VPC from JBPHH: Take H-1 east. Exit Nimitz/H1-92 east. Upon exiting, get into the right lane and take a right onto Sand Island Access Road. After 1.5 miles, Sand Island Access Road turn into Sand Island Parkway. The VPC is located on the left.

Documents needed to pick-up POV: Current registration, copy of DD-788 (private vehicle shipping document), and a valid driver's li-cense.

You need to know: Newcomers must register their vehicle with the Hawaii DMV within 30 days of arrival. Documents needed are as follows:

- ☐ CS-L (MVR) 1 Form
- ☐ CS-L (MVR) 50 Form
- ☐ Current Hawaii Vehicle Safety Inspection Certificate
- ☐ Current Out-of-State Registration
- ☐ Shipping Documents (Bill of Lading)
- ☐ Out-of-State Title (if available)
- ☐ Proof of Hawaii Insurance
- ☐ Military ID Card
- ☐ All vehicles entering the base will require a base decal.

Department of Motor Vehicles: The closest (and most convenient) DMV satellite to Hickam is located at the Pearlridge Mall on 98-1005 Moanalua Rd, 244B; Aiea, Hawaii. For general information, call 808-527-6695.

Pass and registration: You will need the following documentation to obtain a car decal: Proof of Hawaii insurance, current driver's license, vehicle safety inspection certificate, registration, and military ID. Pass and ID is located in building 1113 next to the Fitness Center. (808- 449-9394). For further questions, contact the Motor Vehicles, Licensing and Permits Division at 808-532-4324/5.

Child Care

Upon receipt of orders to Bellows AFS, call the KIDSLINE, Resource & Referral at 808-471-5437 or 808-471-8444, or visit 530 Peltier Ave, Bldg 1925 JBPHH for availability and cost. Services include waiting lists for Child Development Centers, Child Development Homes, and School-Age Care programs, special needs, and subsidy & financial information. Several centers are available on JBPHH and in the military housing communities.

Schools

Hawaii's unitary statewide school system is unique, in which, the State of Hawaii Department of Education formulates policy for the public schools. Bellows AFS does not have any on-base schools. However, there are public and private schools in the surrounding local communities. In addition, there are five main feeder schools servicing the JBPHH community Housing.

For further information on Hawaii's public schools, log on to <http://doe.k12.hi.us/> or contact the Hickam School Liaison Officer at DSN 315-449-1577. For private school information, check out the Hawaii Association of Independent Schools website at <http://www.hais.org>.

Spouse Tuition Assistance

The Air Force Aid Society pro-vides partial tuition assistance for spouses of active duty, who accompany members to overseas locations. This program provides tuition assistance at a rate of 50% of unmet tuition charge per course, with a maximum of \$1,500 per academic year. If your spouse is interested in this program, contact the Force Development Flight at DSN 315-449-6363.

Local Employment

Hirenet Hawaii is the State of Hawaii Department of Labor and Industrial Relations on-line employment website for individuals seeking employment in Hawaii. Visit their website at <http://www.hirenethawaii.com>.

Pet Quarantine

All pets entering Hawaii may be eligible for a 30-day, 5-day, or direct release from the airport if specific pre-arrival requirements are met. If pre-arrival requirements are not met, your pet will have to undergo a 120-day quarantine. For specific information, contact the Animal Quarantine Branch:

Department of Agriculture Animal Quarantine Branch

99-951 Halawa Valley Street

Aiea, HI 96701-5602

(808) 483-7151

Website: <http://hawaii.gov/hdoa/ai/aqs.info>

E-Mail: rabiesfree@hawaii.gov

Pet Boarding

There is an Army MWR Boarding Kennel available with limited spaces. Call 808-368-3456 for further information.

Additional Useful Phone Numbers

Civilian Personnel 808-449-0121

Clinic/Appointment Line 808-448-6000

Finance 808-449-0330

Joint Personal Property Shipping 808-473-7760

Legal Office 808-449-1737

Pass & ID 808-449-9394