



DEPARTMENT OF THE AIR FORCE
52D FIGHTER WING (USAFE)

11 June 2015

MEMORANDUM FOR SPANGDAHLEM AIR BASE PERSONNEL

FROM: 52 FW/CC

SUBJECT: COMMUNITY HOUSING PRIVATE RENTAL AGREEMENT CONTRACTS

1. Effective immediately, in accordance with AFI 32-6001_USAFESUP_I, paragraph 7.5.3.3, dated 30 June 2010, Spangdahlem Air Base personnel must utilize USAFE Form 291A for all off-base private rental contracts entered into by Department of Defense and Non-Appropriated Fund employees and owners or managers of private rental housing. This memorandum supersedes Spangdahlem Air Base Guidance Memorandum; German Lease Contract Policy dated 30 June 2010.
2. Current off-base rental contracts not documented on USAFE Form 291A will continue to be valid until termination of the rental contract.
3. Personnel who do not comply with AFI 32-6001_USAFESUP_I will forfeit assistance from the Spangdahlem Air Base Housing Office, forfeiting their entitlement to OHA, and be held personally liable for all rental or other costs incurred.
4. If you have any questions regarding this memorandum please contact the Housing Manager, Mr. Ariel Laranang at DSN 452-7942 or email, ariel.laranang.1@us.af.mil.


JOSEPH D. MCFALL, Colonel, USAF
Commander